

TOWN COUNCIL, TOWN OF ENCHANTED OAKS
NOTICE OF REGULAR MEETING
January 14, 2025 - 7:00 P.M.
Town Hall, 111 Deerwood Drive, Enchanted Oaks, Texas

PUBLIC PARTICIPATION

The public is invited to make a statement on any item on the agenda as that item is called. In an effort to run the meeting in an orderly fashion, like other member of the Council and staff, you must first be recognized by the Mayor in order to speak. Your comments must relate to an item on this agenda - non-germane comments are not in order. Time limits will be imposed by the Mayor as appropriate to the nature of the agenda item. Generally, public speakers are given three minutes.

Similarly, you may provide a comment at the end of the agenda during the open public comments portion of the meeting. Your comments during the public comments portion of the agenda do not have to pertain to a posted agenda item. **However, due to legal restrictions, members of the Town Council are not able to answer questions or to engage in discussions of such non-posted items during the public comments portion of the agenda. This means the Town Council may not answer questions during the public comments portion of the agenda.**

PROCLAMATIONS, RECOGNITIONS, AND ANNOUNCEMENTS

The Mayor and members of the Council may present proclamations and recognize attendees or make announcements on other noteworthy matters of interest to the Town. There will be no Council deliberations or votes on these matters.

AGENDA

1. **ROLL CALL/QUORUM:** The Town Secretary will call the roll of the Town Council; the Mayor will determine whether a quorum of the Council is present to proceed.
2. **PLEDGE OF ALLEGIANCE:** It is the custom and tradition of the members of the Town Council to recite the Pledge of Allegiance prior to the beginning of the meeting. Members of the audience are invited to participate. Your participation is strictly a matter of personal choice and has no bearing on matters to be considered by the Town Council and will not affect the decisions to be made during the meeting.
3. **CONSENT AGENDA:** All items under this section are recommended for approval by a single motion of Council, without discussion. Council has had the opportunity to review each of these items and approval of the consent agenda is considered a formal approval of the matter and authorizes action on the matter so approved. The Mayor will announce the agenda and provide an opportunity for members of the audience and the City Council to request that an item be removed and considered separately.

- A. Minutes from December 10, 2024, Regular Council Meeting**
- B. Financial Reports for December 2024**
- C. Approval of Emergency Maintenance spending up to \$1,500 for contractors**

4. **REPORTS - COMMITTEES AND STAFF:** Items under this section consist of reports to be given by a member of staff (board, commission, or committee) regarding the listed activities for the period since the last report given to Council. Follow-up reports from a previous reporting period may also be considered. Council may engage in questioning or provide comments germane to the report.

- A. Anthony Katsoulas – Chief of Police: Calls and/or Investigations
- B. Jacqueline Huff – Ladies Club Activities & Upcoming Events

5. REPORTS - COUNCIL MEMBERS: Items under this section consist of reports by members of the Council who have been assigned the listed responsibilities regarding activities for the period since the last report given to Council. Follow-up reports from a previous reporting period may also be considered. Council may engage in questioning or provide comments germane to the report.

- A. Kim Cochran– Maintenance, Building
- B. Tim Johnson – Parks/Boat Ramps
- C. Don Agold – Pool/Emergency Management/Trailer Parking Facility
- D. Bill Grissom – Roads & Drainage
- E. Shelia Hermes– Mayor Pro Tem - Waste Management Station

6. REPORTS – GENERAL ADMINISTRATION: Items under this section consist of reports on the general administrative affairs of the Town

- A. Damian Decell - Treasurer
- B. Kimberly Bramhall – City Secretary
- C. Regina Kiser – City Administrator
- D. Natalie Onate – Mayor

7. INFORMATIVE/ACTION ITEMS AND PUBLIC HEARINGS: Items under this section are matters to be formally considered and decided by the Town Council. Discussions and deliberations are limited to the posted matter

- A. **Consider the ratification of a stop sign at the intersection of Castlewood Drive and Enchanted Drive (northwest intersection).**

A new stop sign was installed by Town staff at the northwest intersection of Castlewood Drive and Enchanted Drive due to the potential traffic conflicts of an un-regulated intersection and the amount of traffic using Enchanted Drive. Council will be asked to keep, remove or take other action with respect to that intersection. If Council concurs with the installation of the stop sign, an ordinance will be presented at the next meeting ratifying the stop sign and thus allowing for police enforcement of the sign.

- B. **Discuss potential fees for use of the Town waste collection facilities.**

The cost of waste collection and the capital costs of the waste management facilities have traditionally been funded solely through tax revenue rather than a designated utility fund. The proposed new fence and gates will allow for greater access control and the opportunity to lessen the tax burden of the operation of the facility. The charges the Town pays its waste management service generally increase each year, oftentimes in an amount greater than the tax rate can feasibly bear. Council will be asked to consider whether to impose a reasonable fee for use of the facility to offset the tax burden.

8. PUBLIC COMMENT: Under this section, the public is provided a reasonable period of time to address the Town Council on matters not addressed as part of the regular agenda. Issues raised under this section **are not** posted for consideration or action by the Town Council.

NOTE: THE TOWN COUNCIL MAY NOT ANSWER QUESTIONS OR TALK ABOUT MATTERS THAT ARE NOT ON THE AGENDA. THIS IS BECAUSE THE TEXAS OPEN MEETINGS ACT REQUIRES GOVERNMENTAL BODIES TO TALK ONLY ABOUT MATTERS THAT HAVE BEEN POSTED ON THE AGENDA ABOVE FOR DISCUSSION. WHILE THIS MAY SEEM OVERLY RESTRICTIVE AND FORMAL, IT IS THE LAW. THE ONLY ACTION THE TOWN COUNCIL MAY TAKE IS TO REFER YOUR QUESTIONS TO STAFF OR ASK THAT A FUTURE AGENDA BE POSTED AS A MATTER FOR FORMAL CONSIDERATION.

9 ADJOURN

Agenda Posted 01-09-25, Kimberly Bramhall, City Secretary

Waste Management Fee Structure Proposal Questions & Answers – January 2025

What is being Proposed?

Beginning July 1, 2025, a per residence fee of \$120 per 6-month period. This equates to \$20 per month.

Why do we need this fee?

Waste Services and related expenses are a major expense for the Town. As these expenses rise, the Town is seeking additional revenue to cover costs.

Why is this charged every 6 months instead of monthly?

By collecting less often, the workload to manage invoicing, payment processing, and collections is reduced.

What other options were considered?

Home trash pickup, with the residents paying the estimated \$40 - \$50 trash service directly. In addition, with higher payment for the residents, the heavy trucks throughout town would create another expense in the road maintenance for the city. Having waste receptacles at each household would look unsightly and create road hazards, if not stored properly when not in use.

What improvements are planned for the dump site?

A new fence and access control system is planned, quotes are being obtained and options explored with a more secure fencing. Badging in & out will be required to keep control to EO/EI residents only. Site access will be limited to specific hours (to be determined). Entering via a walk-through gate will no longer be an option. Security cameras will be added, and enforcement of illegal dumping will be increased.

The service may eventually be converted to utilizing a Trash Compactor as an option to reduce costs.

Are homeowners able to “opt out”?

No, this is a required city service. Unpaid fees may result in late fees and loss of access to the dump site.

Will I still need to buy access cards?

Yes. Existing cards will work with the new system & replacement cards will be similar.

NOTE: Cost Components for WMS

Contracting services, dumpster replacement and fees, holiday overflow costs, fence purchase & repairs, security camera system, technology equipment purchase & repairs, property & liability insurance, administrative services for keys and payments, groundskeeper for yard maintenance, landscaping and sprinklers in area, police and court cost for violations, utility and internet services for site, and other as needed.