

ENCHANTED OAKS, TEXAS
REGULAR TOWN COUNCIL MEETING
MINUTES

September 13, 2022

Mayor Natalie Onate called the meeting to order at 7:00 p.m.

Secretary Pam Foster called roll. Council members in attendance: Judy Purdy, Tim Johnson (absent), Natalie Onate, Don Agold, Bryan Piper, and Shelia Hermes

- A. Minutes from August 16, 2022 Regular Council Meeting
- B. Financial Reports for August 2022
- C. Resolution 2054 supporting Henderson County Crimes Against Children Task Force
- D. Ordinance 234 canceling ordinance 231-Election 2022
- E. Contract Agreement with Mike Ward, CPA, for AuditFY2022 services
- F. Employee Employment Agreements for FY2023
- G. Ladies Club community garage sale October 15th, 2022

Bryan Piper made a motion to approve as presented. Don Agold made a second. No further discussion. All in favor. **Motion Passed.**

REPORTS – COUNCIL MEMBERS

Anthony Katsoulas – Chief of Police – report submitted to council. 16 calls for service

Mickey Krone – Mowing – report submitted to council. Total hours 46.5 – regular mowing maintenance city property, assist with pool maintenance.

Jeff Onate, Board of Adjustments/Building Permits – 12 active permits for new home builds or major remodels/additions.

Jolynne Harvey – Ladies Club – Deborah Gabler reported next community event is the annual garage sale on Saturday, October 15th 8:30am-3:00pm. \$20.00 participation fee.

Judy Purdy, Mayor Pro-Tem - Maintenance of Building, Grounds – two projects planned for FY2023 budget: 1. Water leak repair at pool restroom area 2. LED lights installed at town hall.

Tim Johnson – Parks / Boat Ramps – Mayor noted west boat ramp repair project complete and thanked David Boyett, Jeff Patterson, and Damian Decell for their assistance.

Don Agold – Pool/Emergency Mgt./Trailer Parking – Pool closed on Labor Day for the season. Resurfacing is scheduled for September/October. Trailer Parking: At full capacity with a waiting list and audit inventory of trailers is on-going.

Bryan Piper – Roads & Drainage – Potholes being repaired. Chipseal roadwork with the county is TBD.

Shelia Hermes- Waste Management Station (WMS) Issues or Concerns – Thanked Police chief for fence repair and surveillance oversight. Republic Services increased monthly rate approximately \$100.00. Will be placing river rock in the landscape area at the entrance wall.

REPORTS – ADMINISTRATION

Judy King-Treasurer Activities– FY2022 year ends on September 30th.

Pam Foster – City Secretary – Activities, Coordination – FY2022 Audit to begin soon. Enchanted Oaks Municipal Court (EOMC) received nine citations for the month.

Mayor Reports of Contacts for prior month – 1. Tax reporting requirements complete. 2. Briefly explained that city code enforcement citations will run through EOMC and all other citations will be heard at the JP2 precinct in Seven Points. The EOMC is not set up to handle the volume of all cases.

ACTION ITEMS AND PUBLIC HEARINGS: Items under this section are matters to be formally considered and decided by the Town Council. Discussions and deliberations are limited to the posted matter –

A. Consider replacing Flashing Light with illuminated stop signs - Don Agold made a motion to remove this item from the agenda. Bryan Piper seconded. All in favor;
Motion Passed.

B. WMS relocation project (citizen requested item) – Mayor provided status update: Waiting on fill material from the state, received concrete bid estimates, and waiting on specifications from Republic. However, there is no timeline for this project due to council is still waiting on someone to volunteer to head up/oversee the project. Judy Purdy noted the person should be someone other than a council member as their plates are full. Bryan Piper clarified that to reduce overall costs for the budget of the project, the town is waiting for the excess flex base from the nearby bridge project. The flex base material will be free but we will pay delivery costs. Product needs are driving the timeline which has yet TBD. Questions followed and Mayor provided answers:

- Reason for the move: better location, more room, survey revealed majority in favor of the move
- Is curbside an option: several reasons given why this is not a desirable option
- Recycle: not available in town, and researching options and seeking grants requires large amounts of time and commitment to pursue. Suggested one alternative is to consider hiring a city manager to oversee projects like these but noted that the council would need to reevaluate where to cut other expenses in the budget to offset that expense.

C. Consider assessing a fee to residents for utilizing the Trailer Parking Facility (citizen requested item) – Mayor recognized Resident Lyndon Patrick to open up the discussion. Mr. Patrick asked council to consider assessing a fee for this facility usage since other fees are associated with other town facilities such as pool, WMS, and boat ramps. This would help to offset the maintenance of that facility. Mayor shared with the council a letter received by a citizen not present. It expressed concerns about the appearance of the neighborhood if town implements a fee, anticipating more trailers would be parked on resident's property/driveways, and asked council to consider expanding the trailer parking area to accommodate the waiting list. The following discussion of questions/concerns by residents and council were:

- Ordinances somewhat limit trailer parking at homes/lots. Implementing a fee could result in more trailers parked in residential zones and increased enforcement effort would be required. Even with enforcement efforts, neighborhood aesthetics could be impacted.
- Charging fee:
 - Is it worth charging a fee and create more overhead
 - What type of key set up in place of current code entry format
 - Can an estimated administrative cost be determined
 - The cost & efficiency efforts depend on what town wants to establish (monthly fee or annual)
 - Keep it at minimal cost as incentive to keep trailers stored there

Mayor suggested one option to consider is to outsource management of the entire facility. Volunteers may pursue unofficially and report back a proposal to the council. A city-sanctioned committee could be formed, but would be required to follow Open Meetings Act requirements (Agendas posted in advance, minutes, etc. Interested citizens indicated that they would remain unofficial and report back to council at a future council meeting.

D. **Consider a Dog Park (Citizen requested item)** – Mayor recognized resident Teri Erickson who presented a proposal for consideration to provide a Dog Park within the town and noted that it reflects supporters of this proposal. She noted the following points:

- For Enchanted Oaks residents only
- Use at your own risk – no liability on the city
- A good use of a portion of the city owned lots
- Explained the reasons why it is needed, what is needed to develop it, rules, and provided examples of a dog park set-up

Mayor noted that the city could gate it, lock it, and call it a Park. However, after consulting with city attorney, she clarified that calling it a Park could mean that we would be required to open to the public. She added while the town council may not be opposed to the idea, there are budget and daily maintenance issues that would be too burdensome for the town council to manage. Suggestions were offered to create a private membership dog club with complete management by the club that would include an independent operating budget (non-city funding expenses) with a possible lease agreement with the town for the location property site. Bryan Piper asked for a complete plan to be developed that includes the lot size and present to council for consideration. Teri Erickson agreed to pursue.

Comments by Citizens & Guests – None

ADJOURN –Don Agold made a motion to adjourn. Shelia Hermes made a second. 8:35p.m.

Attest: Pamela Foster, Town Secretary

ENCHANTED OAKS, TEXAS
REGULAR TOWN COUNCIL MEETING
MINUTES

August 16, 2022

Mayor Natalie Onate called the meeting to order at 7:00 p.m.

Secretary Pam Foster called roll. Council members in attendance: Judy Purdy, Tim Johnson, Natalie Onate, Don Agold, Bryan Piper. Shelia Hermes – absent.

A. Minutes from July 12, 2022 Regular Council Meeting

B. Financial Reports for July 2022

C. Ordinance No. 231 Order of Election 2022

D. Interlocal Agreement with Henderson County for election services for the 2022 elections

Bryan Piper made a motion to approve as presented. Don Agold made a second. No further discussion. All in favor. **Motion Passed.**

REPORTS – COUNCIL MEMBERS

Anthony Katsoulas – Chief of Police – report submitted to council. 9 traffic stops in July. 11 traffic stops August.

Mickey Krone – Mowing – report submitted to council. Total hours 49 – regular mowing maintenance city property, assist with pool maintenance oversight.

Jeff Onate, Board of Adjustments/Building Permits – 4 active new construction

Jolynne Harvey – Ladies Club – The memorial sign in memory of Allen and Marion Brier has been placed on site at the park and donation of two new park benches.

Judy Purdy, Mayor Pro-Tem - Maintenance of Building, Grounds – water leak at the town hall exterior building next to pool rest room somewhere in the pipe between the shut off valves under the sink and the outside of the building. Contractor has already taken the panel off the wall behind the sink to see if he could see the leak, but NO luck. To repair the leak will involve removing the flooring to get to the source of the leak. To be repaired after pool closing.

Tim Johnson – Parks / Boat Ramps – East boat ramp repaired. West boat ramp repairs pending.

Don Agold – Pool/Emergency Mgt./Trailer Parking – Pool: Resurfacing is scheduled for September/October. New pool maintenance service has been selected.

Trailer Parking: At full capacity with a waiting list.

Bryan Piper – Roads & Drainage – 1. Two potholes to be repaired. Chipseal work from county TBD. 2. Bridge contractor from bridge work being done in neighboring city will have extra base to donate to the town in late November/December. No fee/cost to city except the trucking fee. 3. Camera System update: Spoke with three sources who can provide the coverage needed within the budget. 4. The 4-way stop flashing light intersection light is out. Long term plan is to transition to LED solar panel and remove the 4-way flashing light.

Shelia Hermes- Waste Management Station (WMS) Issues or Concerns – No report.

REPORTS – ADMINISTRATION

Judy King-Treasurer Activities– No report

Pam Foster – City Secretary – Activities, Coordination – No Report

Mayor Reports of Contacts for prior month – Mayor was asked by a resident what the timeline is for relocating the WMS. Mayor noted there is no plan or timeline. Funds have been allotted for the project.

ACTION ITEMS AND PUBLIC HEARINGS: Items under this section are matters to be formally considered and decided by the Town Council. Discussions and deliberations are limited to the posted matter –

A. Hold a public hearing and consider adopting a budget for FY2023: This budget will raise more total property taxes than last year’s budget by \$29,700 or 11.6%, and of that amount \$3,028 is tax revenue to be raised from new property added to the tax roll this year. – Mayor noted a budget workshop was held at the July meeting. Some adjustments to the budget are needed before final adoption.

- Reduction for Election - from \$9,000 to \$2,000.
- Increase \$4,000 to funds from Retained Earnings
- Reduce tax collection by \$11,000

Judy Purdy motioned to ratify the property tax increase of 3.5% reflected in the budget. Don Agold made a second. All in favor; **Motion Passed.**

B. Hold a public hearing and consider setting an ad-valorem tax rate for 2022: NOTICE OF PUBLIC HEARING ON TAX INCREASE

The proposed tax rate would increase total taxes in the Town of Enchanted Oaks by 3.5%.

The Proposed 2022 Tax Rate is .0019, which is a reduction from 2021 rate of .0024. Taking into consideration new properties, changed property valuations, and changes to exemptions, Enchanted Oaks will receive 3.5% more in Property Tax revenue than in 2021.

The mayor noted that evaluations went up based on Henderson County’s Appraisal District appraisals. Therefore, the mayor proposed that the current rate of .0024 be reduced to .0019, adding that there is 3.5% more revenue than last year. Don Agold made a motion that the property tax rate be increased by the adoption of a tax rate of .0019, which is effectively a 3.5 percent increase in the tax rate. Bryan Piper seconded.

A vote was taken –

- Judy Purdy – Aye
- Tim Johnson – Aye
- Natalie Onate – Aye
- Don Agold – Aye
- Bryan Piper – Aye

Motion Passed.

Comments by Citizens & Guests – Residents asked council for information about status on WMS relocation project and to consider charging a fee at the town’s trailer parking facility. Mayor responded that due to legal restrictions, members of the Town Council are not able to answer questions or to engage in discussions of such non-posted items during the public comments portion of the agenda. However, the two requests are noted and will be considered for placement on a future agenda.

ADJOURN –Bryan Agold made a motion to adjourn. Don Agold made a second.

Attest: Pamela Foster, Town Secretary

ENCHANTED OAKS, TEXAS
REGULAR TOWN COUNCIL MEETING
MINUTES

July 12, 2022

Mayor Natalie Onate called the meeting to order at 7:00 p.m.

Secretary Pam Foster called roll. Council members in attendance: Judy Purdy, Tim Johnson, Natalie Onate, Don Agold, Bryan Piper, and Shelia Hermes.

A. Minutes from June 14, 2022 Regular Council Meeting

B. Financial Reports for June 2022

Don Agold made a motion to approve as presented minus the financial report. Bryan Piper made a second. No further discussion. All in favor. **Motion Passed.**

REPORTS – COUNCIL MEMBERS

Anthony Katsoulas – Chief of Police – report submitted to council. 15 calls for service, 9 traffic stops, 1 citation, attended Chief's training school.

Mickey Krone – Mowing – report submitted to council. Total hours 45. Vacant lot mowing in progress.

Jeff Onate, Board of Adjustments/Building Permits – 6 new construction homes in progress.

Jolynne Harvey – Ladies Club – July 4th parade event was successful.

Judy Purdy, Mayor Pro-Tem - Maintenance of Building, Grounds – water leak at the town hall exterior building next to pool rest room somewhere in the pipe between the shut off valves under the sink and the outside of the building. Contractor has already taken the panel off the wall behind the sink to see if he could see the leak, but NO luck. To repair the leak will involve removing the flooring to get to the source of the leak.

Tim Johnson – Parks / Boat Ramps – broken pipes to be repaired at both docks. Soccer fields will continue to be maintained during the summer.

Don Agold – Pool/Emergency Mgt./Trailer Parking – Pool: The city is seeking bids to resurface the pool this fall after Labor Day weekend. The interior surface of the pool has deteriorated to the point that this work is necessary. Funds have already been designated for this work. However, additional money will be required due to the scope of work. This work definition is now in progress. An indication of the need for this work is the accumulation of dirt and other matter along the sides of the pool in several areas. Because the surface is no longer slick but is now porous, the material clings to the sides of the pool and cannot be scrubbed off. After the pool surface has been renewed and is again slick, these materials will no longer stay on the sides of the pool.

The new robotic pool scrubber has been working well.

By observation and trial and error, a job description has been developed to allow the daily pool maintenance work to be performed by volunteers or by a paid worker

-Our pool water has been somewhat cloudy. Although it isn't possible to identify exactly the cause of the cloudiness, it is most likely caused by the aforementioned heavy usage with the associated sun screen, etc.

Other pool issues and actions in progress:

-Regarding the cloudiness, our pool service has acquired and is using a new product intended to address this issue. My own observation is that the water clarity is improving.

-In collaboration with our pool maintenance company, we are back flushing to pool filter more often. This also seems to be improving water clarity.

Trailer Parking: lot remains at full capacity. A new process has been implemented as follows:

1. Validate all data/make corrections (utilizing new lap top for this specific facility)
2. Verify owner of trailer as resident of EO
3. Non-compliance trailers will be removed (per ordinance).

Long term plan for facility is to expand the driving surface to create additional parking spots.

Bryan Piper – Roads & Drainage – pothole assessment and repair is in progress. Scheduling with the County for the resurfacing is still pending.

Shelia Hermes- Waste Management Station (WMS) Issues or Concerns – 30-yard roll-off dumpster provided ample space for the July 4th holiday overflow.

REPORTS – ADMINISTRATION

Judy King-Treasurer Activities– No report

Pam Foster – City Secretary – Activities, Coordination – 95 pool keys sold. 160 boat ramp keys sold.

Mayor Reports of Contacts for prior month – 1. Police Chief candidate interviews on-going. 2. Clarified that a fireworks ban, per town ordinance, is always in place during the county burn ban. 3. Requesting new quote/proposal from the town’s current electrical provider, Green Mountain energy. Contract renewal is June 2023.

ACTION ITEMS AND PUBLIC HEARINGS: Items under this section are matters to be formally considered and decided by the Town Council. Discussions and deliberations are limited to the posted matter –

A. Reschedule the August Council Meeting – Mayor proposed the regular council meeting to be rescheduled to August 16th to accommodate the FY2023 Budget planning timeline requirements. Don Agold made a motion to move meeting to the 16th of August. Tim Johnson made a second. No further discussion. All in favor; **Motion Passed.**

B. Budget FY2023 Workshop – Mayor noted this is a discussion format only and no votes taken. Mayor and Treasurer first reviewed Best Practice Benchmarks for unrestricted funds. A minimum of 2 Months revenue or 2 months expenses should be available in Unrestricted Funds. The proposed budget meets those guidelines. Also, \$167,000 remains in Designated funds. Reviewed the draft Budget worksheet:

- A .0025 tax rate would equal to \$284,700 property tax collections.
- Propose keeping Enchanted Isle contract amount unchanged.
- Propose eliminating the Annual mowing service provided and related invoicing to property owners of vacant lots beginning in 2023. However, the current 2023 budget does not yet reflect this change.
- The proposed one-time retained earnings draw of \$101,000 was increased to approximately \$133,000 to ensure that the WMS relocation costs and pool resurfacing costs would be adequately funded. This draw will be part of 2022 budgeted revenue.

Capital Projects:

- Increase amount for pool gunite/plaster/tile work
- Roads/Drainage approximately \$63,000
- Increase in police equipment for cradle, personal protection, etc. Noted the town will not be purchasing a new patrol vehicle.
- Security Systems upgrade and additions. Shelia Hermes noted the town should take a proactive approach in security measures and is in favor of investing in camera systems. Tim Johnson suggested the pool and playground area be included in the location areas.
- Bryan Piper noted it is worth the effort to pursue proposals/bids of companies to service and monitor the system & will follow-up. This would incur capital expenses as well as ongoing expenses.
- Council agreed approximately 10 cameras for coverage areas as follows:
 1. Entrance Wall
 2. WMS Entry/Exit gates
 3. 4-way stop intersection
 4. Pool
 5. Playground

Brad Neighbor, City attorney, noted once the budget draft is complete, the mayor will submit the budget to follow the budget timeline. He reviewed the process and deadlines cities are required to follow.

Comments by Citizens & Guests – 1. Resident asked council a follow up question on STR-Short Term Rentals from the prior council meeting. City attorney responded that council is not allowed to respond. However, he added that the city can revisit the topic at a later date. He offered residents to email him with ideas/suggestions. 2. Resident suggested the council consider speed bumps at certain locations of town.

ADJOURN –Bryan Agold made a motion to adjourn. Don Agold made a second.

Attest: Pamela Foster, Town Secretary

ENCHANTED OAKS, TEXAS
REGULAR TOWN COUNCIL MEETING
MINUTES

June 14, 2022

Mayor Natalie Onate called the meeting to order at 7:00 p.m.

Secretary Pam Foster called roll. Council members in attendance: Judy Purdy, Tim Johnson, Natalie Onate, Don Agold (arrived late), Bryan Piper, and Shelia Hermes.

A. Minutes from May 10, 2022 Regular Council Meeting

B. Financial Reports for April and May 2022

Bryan Piper made a motion to approve as presented minus the financial report. Judy Purdy made a second. No further discussion. All in favor. **Motion Passed.**

REPORTS – COUNCIL MEMBERS

Anthony Katsoulas – Chief of Police – report submitted to council. 6 calls for service, 17 traffic stops, attended various meetings.

Mickey Krone – Mowing – report submitted to council. Total hours 26.5.

Jeff Onate, Board of Adjustments/Building Permits – Three permits issued.

Jolynne Harvey – Ladies Club – July 4th Holiday Parade will be held on Saturday July 2nd and the theme is Bold Stripes, Bright Stars, Brave Heroes. Vets, PSFD, and our Police is to be part of the festivities. Asked for donations to help with the purchase of water and hot dogs and other items for the celebration.

Judy Purdy, Mayor Pro-Tem - Maintenance of Building, Grounds - Gutters at town hall cleaned out, water heater at police station to be checked for potential problem.

Tim Johnson – Parks / Boat Ramps – Playground updating is completed. Continue to have issue with boat ramp remaining unlocked and requires monitoring.

Don Agold – Pool/Emergency Mgt./Trailer Parking – Pool: salt water system running good. Trailer Parking: lot is full, approximately ten names on waiting list.

Bryan Piper – Roads & Drainage – Crack sealing 22,000 feet complete, pothole repair work complete, waiting for products and the county to schedule roadwork.

Shelia Hermes- Waste Management Station (WMS) Issues or Concerns – Some materials not allowed were found in dumpsters. Asked resident to not confront people but would be helpful if could get the license plate number and report to town hall any illegal dumping.

REPORTS – ADMINISTRATION

Judy King-Treasurer Activities– No report

Pam Foster – City Secretary – Activities, Coordination – No report

Mayor Reports of Contacts for prior month – 1. Updates made to court process by setting fines/fees schedule. Will not participate in the ETCOG new purchasing program.

ACTION ITEMS AND PUBLIC HEARINGS: Items under this section are matters to be formally considered and decided by the Town Council. Discussions and deliberations are limited to the posted matter –

A. Schedule FY2023 Budget Workshop – Mayor proposed the budget workshop be included in the regular council meeting agenda on July 12th. Treasurer will contact council members one on one to discuss the needs of their individual budgets and concerns. Don Agold made a motion to schedule the FY2023 budget workshop to be held at the July regular council meeting. Tim Johnson made a second. No further discussion. All in favor; **Motion Passed.**

B. Discuss short term rentals and the potential regulation of such uses within the Town – Mayor noted it has been a few years since this topic was discussed. She added that banning STRs is not currently a viable option in Texas, but other administrative/licensing options are available. Various residents presented council with their concerns and viewpoints about the increased use of STRs in the town. Some of their points and suggestions were:

- Consider the town’s 5,10,15 year plan. Could we assess business taxes? Consider banning new STRs & grandfather in existing STRs.
- Excess noise, trash, cars/parking, and impact on the town’s infrastructure.
- Concern about liability of guests unfamiliar with lake, boat launch, pool use.
- Speeders in cars and golf carts
- Traffic flow/volume
- Effects on property values
- Turning in to a vacation town vs residential town
- Create a permit process with fees, POC on file, notification alerts
- Create Ordinance to limit number of parking vehicles, limit number of persons at a STR location, etc.
- Charge occupancy hotel tax
- Create an informational packet from the city that is required to be made available to guests. (laws, behavioral expectations, etc)
- Change our noise ordinance – add extra restrictions past 10 pm.
- STR owner noted the investments made to improve the properties & the efforts to screen against “party houses” and other unruly guests.

City Attorney noted STR topics are an open question Texas and the Texas Supreme court. Deed restrictions can help to define and determine STRs. Texas currently considers STRs to be a residential use. To date, no bills exist banning or restricting STRs in Texas. He added that if the council addresses what the distinct problems are, perhaps an ordinance could be created to cover those specifics; these restrictions, such as limited parking, would apply to all properties, not just STRs. Accountability/enforcement limitations would need to be considered in order to handle the volume and to manage expectations. It is important to consider to regulate and what will be problematic and not practical. Regarding the taxing of STRs, he noted STRs are subject to State Hotel Occupancy Tax. Enchanted Oaks could add an additional tax, however, the use of these funds are highly regulated by the state & must benefit tourism.

Mayor added staffing is always an issue when deciding to create more oversight & asked council how it could be done to make it manageable. One suggestion was to create a committee to consider the issue further & provide recommendations. The mayor acknowledged that this is possible & noted that any town committee would be required to follow Open Meeting protocols – agendas, minutes, etc.

City attorney concluded that city has an ordinance that says accountability directly ties to that property, it falls back on the owner after reoccurring episodes/issues.

Comments by Citizens & Guests – None

ADJOURN –Don Agold made a motion to adjourn. Bryan Piper made a second.

Attest: Pamela Foster, Town Secretary

ENCHANTED OAKS, TEXAS
REGULAR TOWN COUNCIL MEETING
MINUTES

May 10, 2022

Mayor Natalie Onate called the meeting to order at 7:00 p.m.

Secretary Pam Foster called roll. Council members in attendance: Judy Purdy, Tim Johnson, Natalie Onate, Don Agold (arrived late), Bryan Piper, and Shelia Hermes.

- A. Minutes from April 12, 2022 Regular Council Meeting
- B. Financial Reports for April 2022 (No Report-Delayed till next month)
- C. Consider reappointing Judge Kevin Pollock as the municipal judge of the Town of Enchanted Oaks for a term of two years and approving a letter agreement regarding the terms of his reappointment

Tim Johnson made a motion to approve as presented minus the financial report. Judy Purdy made a second. No further discussion. All in favor. **Motion Passed.**

REPORTS – COUNCIL MEMBERS

Connie Peña – Chief of Police – No Report

Mayor – Mowing – No Report.

Jeff Onate, Board of Adjustments/Building Permits – No Report

Jolynne Harvey – Ladies Club – Jacqueline Huff reported July 4th Holiday Parade will be held on Saturday July 2nd and the theme is Bold Stripes, Bright Stars, Brave Heroes. Vets, PSFD, and our Police is to be part of the festivities. Asked for donations to help with the purchase of water and hot dogs and other items for the celebration.

Judy Purdy, Mayor Pro-Tem - Maintenance of Building, Grounds - Emily and Kylie Chase are cleaning the pool restroom for the summer swim season. Resident Celene Terry has loaned a few of her artwork to the town hall for display temporarily. The plan is to rotate other residents' artwork during the year.

Tim Johnson – Parks / Boat Ramps – Playground repair & re-stain to be completed by the end of month.

Don Agold – Pool/Emergency Mgt./Trailer Parking – No Report

Bryan Piper – Roads & Drainage – Henderson County chip seal scheduling to be decided. Resident asked if city was happy with the road repair work recently completed at Oakwood/Deerwood. Bryan responded no, it was not satisfactory, and the city will be coordinating with another contractor to make corrections.

Shelia Hermes- Waste Management Station (WMS) Issues or Concerns – Four dumpsters too close, will request Republic to reposition. Flowerbed maintenance in progress. Need to address drainage problem in the landscape areas at the town hall.

REPORTS – ADMINISTRATION

Judy King-Treasurer Activities– No report

Pam Foster – City Secretary – Activities, Coordination – No report

Mayor Reports of Contacts for prior month – 1. City monitoring recent storms. 2. Budget

timeline has been distributed to council. City attorney noted that the mayor will not be meeting individually with council members for budget discussions. Council members may respond through town secretary. FY Budget allocations should be spent by end of this FY.
3. Looking at updating court procedures.

ACTION ITEMS AND PUBLIC HEARINGS: Items under this section are matters to be formally considered and decided by the Town Council. Discussions and deliberations are limited to the posted matter –

A. Discuss open Groundskeeper position – Negotiations for contract services with the lawn care company that was previously approved by the council, could not reach an agreement. The mayor is interviewing other options. A Spreadsheet given to council reveals estimated time allocations to the various responsibilities this position requires. Shelia Hermes suggested a larger crew service should be considered. Judy Purdy added it should be a local source. The mayor noted an email will be sent out to residents about this job posting position.

Reports: Don Agold – Pool/Emergency Mgt./Trailer Parking – Don arrived late and requested permission to give report. Pool: Service is on track with prep cleaning. Trailer parking is full and there is a waiting list.

Reports: Connie Peña – Chief of Police – Chief arrived late and requested permission to give report. Four calls for service. One Reserve worked in April. Introduced new Reserve, Anthony Katsoulas who worked four days in May.

Comments by Citizens & Guests – Resident asked about status of moving/relocating the WMS facility. Another resident asked about the status of new construction in Indian Harbor. Mayor confirmed council is not allowed to answer questions or discuss but is available to speak one on one outside of the meeting.

ADJOURN –Bryan Piper made a motion to adjourn. Don Agold made a second.

Attest: Pamela Foster, Town Secretary

ENCHANTED OAKS, TEXAS
REGULAR TOWN COUNCIL MEETING
MINUTES

April 12, 2022

Mayor Natalie Onate called the meeting to order at 7:00 p.m.

Secretary Pam Foster called roll. Council members in attendance: Judy Purdy, Tim Johnson, Natalie Onate, Don Agold, Bryan Piper, and Shelia Hermes.

- A. Minutes from March 7, 2022 Special Meeting
- B. Minutes from March 8, 2022 Regular Council Meeting
- C. Financial Reports for March 2022
- D. Pool Key Fee for summer 2022: \$100.00 Replacement Fee \$200
- E. Energy Consumption Report FY2021
- F. Ordinance No. 230: Continuing and modifying curfew
- G. Prosperity Bank Account Signatories: Mayor, Natalie Onate; Mayor pro-tem, Judy Purdy; and Treasurer, Judy King

Shelia Hermes made a motion to approve. Judy Purdy made a second. No further discussion. All in favor. **Motion Passed.**

REPORTS – COUNCIL MEMBERS

Connie Peña – Chief of Police – 4 calls for service, 4 Code Compliance, and Reserve Officers on duty 16 hours in March. Attended Chief's meetings, Texas Chief's Conference for training.

Mayor – Mowing – PD, soccer field, boat ramps, entrance, and ROW sections. It was noted the WMS and Trailer Parking facility was not mowed. Contract is still in negotiations.

Jeff Onate, Board of Adjustments/Building Permits – Secretary noted the total permits issued for FY2021 were 37 with 4 being new construction homes.

Jolynne Harvey – Ladies Club – No report

Judy Purdy, Mayor Pro-Tem - Maintenance of Building, Grounds - No report

Tim Johnson – Parks / Boat Ramps – Playground to be repaired and re-stained. Will add additional parking block stops at west boat ramp.

Don Agold – Pool/Emergency Mgt./Trailer Parking – Trailer Parking: Full, five on wait list. Pool: Remove cover May 7 9:00a.m. and requested volunteers. Keys on sale in May during office hours and on Saturday May 21 and 28 for a couple of hours at town hall. New 911 phone to be installed inside pool fence area for emergency calls only.

Bryan Piper – Roads & Drainage – Prep work for future chip seal road work underway. Clean up and regrade of areas at intersection Oakwood/Deerwood.

Shelia Hermes- Waste Management Station (WMS) Issues or Concerns – A large quantity of discarded medicine containers with labels still attached were left at facility that were gathered up and removed for safety/privacy concerns.

REPORTS – ADMINISTRATION

Judy King-Treasurer Activities– Reviewed some new items on Balance sheet

Pam Foster – City Secretary – Activities, Coordination – No report

Mayor Reports of Contacts for prior month – 1. Closed on lot purchase 116 Oakwood. 2.

Volunteers have offered to help with street sign maintenance. Local resident offered to research details on WMS relocation project and report back to council. 3. Submitted ARPA annual report. 4. Board of Adjustment member slots have been filled. 5. Tree on road removed. 6. Pending tree limb removal on city easement. 7. Letter re: Mowing fee for vacant lots to be mailed 8. Reminded county of radio repeaters located in EO that county now maintains. 9. Suggested council push back August meeting to the 16th to accommodate the FY2022 Budget timeline.

ACTION ITEMS AND PUBLIC HEARINGS: Items under this section are matters to be formally considered and decided by the Town Council. Discussions and deliberations are limited to the posted matter –

A. FY2021 Audit Report – Auditor Mike Ward presented council with the final audit report. Reviewed various key points and noted the city maintained an overall clean report. Tim Johnson made a motion to approve the report as presented. Bryan Piper made a second. No further discussion. All in favor; **Motion Passed.**

B. FY2022 Budget Amendment – Mayor noted changes reflect projects that have been previously approved by council and now asking for a motion to approve the amendment budget as shown. The budget adjustments reflect the approved \$25,000 land purchase and \$12,000 police car purchase both as capital projects. The changes support monthly treasurer reports to accurately reflect the budgeted versus actual revenue and expense. Judy Purdy made a motion to approve the amended budget. Don Agold made a second. No further discussion. All in favor; **Motion Passed.**

C. Consider appointing or reappointing a municipal judge for a term commencing in 2022 - City attorney noted the town has to have a local Judge to hear code enforcement citations. The current contract expiring has been restructured to include a stand-by fee of \$250 monthly plus \$100 hourly rate for in courtroom services. This approach is the most efficient and flexible use of procuring a Judge for the needs of the town. He added the police station would likely serve as the courthouse facility. He requested permission from council to proceed with finalizing a final letter of agreement with Judge Kevin Pollock. No objections were heard.

D. Annual July 4th Parade and Fireworks for Memorial Day and July 4th – Mayor noted Ladies Club sponsors the annual parade and has set a date for July 2nd. Discussion followed about options for times of discharge for holiday fireworks. Bryan Piper made a motion to approve the following dates and times:

Memorial Day fireworks discharge times:

Saturday/Sunday May 28th/29th 12:00 Noon – Midnight

Monday May 30 12:00 Noon – 6:00 p.m.

July 4th holiday fireworks discharge times:

Saturday/Sunday/Monday July 2, 3rd, 4th
12:00 Noon – Midnight

Tim Johnson made a second. No further discussion. All in favor; **Motion Passed.**

E. Fence restrictions and requirements – Mayor noted a citizen requested this be placed on the agenda and added this has been a topic of discussion on several previous council board meetings over the years. Ordinance restricts fence to 4-foot height maximum, material selection is not restricted. Discussion followed about the need to address the definition of the

terms – fence and wall. Also, the need to address privacy type screens that are in place at a select few residential properties. Council was not receptive to allowing higher fences. City attorney noted ordinances can be drafted to create boundaries and address specifics. No further discussion.

Comments by Citizens & Guests – None

ADJOURN –Don Agold made a motion to adjourn at 8:04 p.m. Judy Purdy made a second.

Attest: Pamela Foster, Town Secretary

ENCHANTED OAKS, TEXAS
REGULAR TOWN COUNCIL MEETING
MINUTES

March 8, 2022

Mayor Natalie Onate called the meeting to order at 7:00 p.m.

Secretary Pam Foster called roll. Council members in attendance: Judy Purdy, Tim Johnson, Natalie Onate, Don Agold, Bryan Piper, and Shelia Hermes.

CONSENT AGENDA

A. Minutes – February 8, 2022, Regular Council Meeting

B. Financial Reports for February 2022

C. Emergency Recall List

Tim Johnson made a motion to approve. Shelia Hermes made a second. No further discussion. All in favor. **Motion Passed.**

REPORTS – COUNCIL MEMBERS

Connie Peña – Chief of Police – 11 calls for service, 0 Code Compliance, and Reserve Officers on duty 20 hours in February. Attended Chief's meetings, received LEOSE funding for training.

Mayor – Mowing – No report. Contract in negotiations.

Jeff Onate, Board of Adjustments/Building Permits – 6 new construction and 5 remodels in active status

Jolynne Harvey – Ladies Club – 1. Library reorganized. 2. New picnic tables at playground. 3. April 2, special program speaker at meeting. 4. April 9, 6:00 pm Potluck community wide social. 5. Monday is Game Day at Town Hall 1:15 p.m.

Judy Purdy, Mayor Pro-Tem - Maintenance of Building, Grounds - New floors installed at Town Hall. Unexpected drainage issues required repair work to be completed before final floor install. Men's restroom remodel almost complete.

Tim Johnson – Parks / Boat Ramps – Three new tire stops installed and three more to be added. New mulch to be applied at playground.

Don Agold – Pool/Emergency Mgt./Trailer Parking – Trailer Parking: Two spaces abandoned and have been reassigned. Pool: Opening Memorial Day weekend. Keys go on sale in May.

Bryan Piper – Roads & Drainage – Pothole assessment on going. Henderson County chip seal road work target date set for mid-June.

Shelia Hermes- Waste Management Station (WMS) Issues or Concerns – Cautioned residents to shred sensitive documents prior to placing in dumpsters. Considering additional roll off dumpster to manage the July 4th holiday overload.

REPORTS – ADMINISTRATION

Judy King-Treasurer Activities– Learned at the recent government training meeting given by city attorney, the city should have a financial policy and offered to draft a policy for review to be considered.

Pam Foster – City Secretary – Activities, Coordination – FY21 audit report to be presented at the April meeting.

Mayor Reports of Contacts for prior month – No report

ACTION ITEMS AND PUBLIC HEARINGS: Items under this section are matters to be formally considered and decided by the Town Council. Discussions and deliberations are limited to the posted matter -

A. FY2021 Audit Report – Draft has been received. However, council needs more time to review. Don Agold made a motion to table till next month. Bryan Piper made a second. No further discussion. All in favor; **Motion Passed.**

B. Resolution 2053: Naming the Town Hall Playground the “Allen and Marion Brier Memorial Park” in Honor of the late Allen and Marian Brier – Don Agold made a motion to approve Resolution 2053 as presented. Judy Purdy made a second. No further discussion. All in favor; **Motion Passed.**

C. Henderson County Interlocal Agreement for road maintenance – Bryan Piper noted the agreement provides the town with roadwork of 1-1/2 miles coverage for half the normal cost using contract vendors. Don Agold made a motion to accept the agreement as presented. Judy Purdy made a second. No further discussion. All in favor; **Motion Passed.**

D. Henderson County Interlocal Agreement for emergency support – Tim Johnson made a motion to accept agreement as presented. Shelia Hermes made a second. No further discussion. All in favor; **Motion Passed.**

E. Ordinance 219: Readoption of town curfew – Mayor noted this is to be reviewed every three years and asked council for input on any desired changes to existing ordinance. Town attorney advised the ordinance needs to be rewritten should the council decide a curfew is needed. No further discussion or action.

F. Purchase of Lot 46, AB 498 JMENDOZA SUR, ENCHANTED OAKS, BLK J LT 46, OAKWOOD PL. – Mayor noted the city owns several lots on this block with this particular lot being located in between those all of which are located behind the town hall facility. An offer has been presented of \$25,000 plus seller covers all closing costs. Bryan Piper made a motion to purchase lot for the offer as noted. Don Agold made a second. No further discussion. All in favor; **Motion Passed.**

Comments by Citizens & Guests – Complaints about the advertisement flyer/paper being distributed on all driveways city wide that accumulate.

ADJOURN – Don Agold made a motion to adjourn at 7:54 p.m. Shelia Hermes made a second.

Attest: Pamela Foster, Town Secretary



**TOWN OF ENCHANTED OAKS
TOWN COUNCIL**

MINUTES

SPECIAL MEETING

March 7, 2022 - 7:00 P.M.

Town Hall

111 Deerwood Drive

Enchanted Oaks, Texas

1. **ROLL CALL/QUORUM:** The Town Secretary called roll. Judy Purdy, Tim Johnson, Natalie Onate, Don Agold, Bryan Piper, and Shelia Hermes in attendance.
2. **PRESENTATION:** The Town Attorney provided an overview of basic local government laws affecting the operations of the Town and the role of Town Councilmember.
3. **ADJOURN:** Don Agold made a motion to adjourn. Tim Johnson made a second. All in favor; Motion passed.

Attest: Pam Foster, Town Secretary

ENCHANTED OAKS, TEXAS
REGULAR TOWN COUNCIL MEETING
MINUTES

February 8, 2022

Mayor Natalie Onate called the meeting to order at 7:00 p.m.

Secretary Pam Foster called roll. Council members in attendance: Judy Purdy, Tim Johnson, Natalie Onate, Don Agold, Bryan Piper, and Shelia Hermes.

CONSENT AGENDA

- A. Minutes – January 11, 2022, Regular Council Meeting
- B. Financial Reports for January 2022

Shelia Hermes made a motion to approve. Bryan Piper made a second. No further discussion. All in favor. **Motion Passed.**

REPORTS – COUNCIL MEMBERS

Connie Peña – Chief of Police – 4 calls for service, 2 Code Compliance, and Reserve Officers on duty 16 hours in January. Attended training, grant workshop, and received \$1,200 annual contract for records management system.

Mayor – Mowing – No report. Contract agreement in negotiations.

Jeff Onate, Board of Adjustments/Building Permits – 5 new construction and 5 remodels in active status

Jolynne Harvey – Ladies Club – 1. \$3,000 donation to town to go towards the new flooring Town Hall Capital Project. 2. Scholarship applications due March 1, 2022. 3. Received \$2,255 for the Allen Brier memorial project. Still finalizing details on the project but noted they would like to also include his wife’s name Marion as part of the memorial dedication.

Judy Purdy, Mayor Pro-Tem - Maintenance of Building, Grounds - February 21-25 Town Hall will be closed for new flooring installation and men’s restroom remodel. Thanked Tim Johnson and Don Agold for his assistance during the winter weather event.

Tim Johnson – Parks / Boat Ramps – new swings installed at playground. Re-staining and rotten timbers to be replaced at playground. Discussed alternative options to using mulch. Is considering tire stops at WBR in place of timbers. Mayor noted the capital project boat ramps has \$20,000 allocated to it and asked him to speak with former councilmember Jerry Cryer to determine what he had planned for these funds.

Don Agold – Pool/Emergency Mgt./Trailer Parking – 1. Salt water pool conversion complete. 2. Weatherized the pool operating system. 3. Pool shower needs repairing. 4. Trailer parking is at full capacity.

Bryan Piper – Roads & Drainage – Part of the road work plan is to utilize county resources for chip seal road work at approximately \$65,000. Timeline schedule is summer 2022.

Shelia Hermes- Waste Management Station (WMS) Issues or Concerns – Noticing building materials on site.

REPORTS – ADMINISTRATION

Judy King-Treasurer Activities– No report

Pam Foster – City Secretary – Activities, Coordination – FY21 audit report to be presented at the March meeting.

Mayor Reports of Contacts for prior month – 1. Final ARPA grant rules reflect no changes. 2. LaRue Recycling plant is another resource for recycling options. 3. New website published. 4. Working with the town attorney for alternative cost-effective options to replace Judge Pollocks contract for EO municipal Judge.

ACTION ITEMS AND PUBLIC HEARINGS: Items under this section are matters to be formally considered and decided by the Town Council. Discussions and deliberations are limited to the posted matter -

A. Set mowing fees for vacant lots (old business) – Inventory of lots have been reviewed and mayor suggested city reconsider offering this service. However, she noted that these lots grow high and unsightly, and several are next to homes. Council discussed variable fee options. Bryan Piper suggested the city get out of the mowing business and require property owners to mow their lot. Tray Irwin, the groundskeeper contractor suggested \$150.00 minimum. Suggestion was made to add an administration fee of \$50.00 to be added to the mowing fee that would be set by the groundskeeper. Town attorney added that taxpayers should not be subsidizing the admin fee/filing fees (when liens are filed). Suggested council sets the administrative fee to be attached to the invoice to encourage property owners to take care of the property before city gets involved. The administration fee covers the invoicing of annual mowing. The groundskeeper mowing contractor would invoice the town for the mowing fee, the city attaches the admin fee to that cost. Bryan Piper made a motion to add on a \$50.00 administration fee to the annual mowing invoices. Don Agold made a second. No further discussion. All in favor; **Motion Passed.**

B. City and Committee Appointments FY2022 – Bryan Piper made a motion to accept appointments as presented. Don Agold made a second. No further discussion. All in favor; **Motion Passed.**

C. Consider/approve unbudgeted purchase of new Police Vehicle – Police Chief requested additional budget of \$12,000 for purchase of a police vehicle. Proposed purchasing of a 2017 Ford Explorer Interceptor, 90k miles, all wheel drive, lights, safety cage, cargo barrier, spotlight, siren, console, and computer mount included. Would need to add camera system, radio and EO graphics. Mayor noted the city would retain the current 2013 Ford Taurus police car as a backup until further considerations could be discussed. Don Agold made a motion to approve \$12,000 for purchase of police vehicle. Judy Purdy made a second. No further discussion. All in favor; **Motion Passed.**

Comments by Citizens & Guests – Jolynne Harvey encouraged council not to use pea gravel on playground as alternative option to mulch. Henderson County commissioner Scott Tuley expressed to the council that the county offers interlocal agreements with cities that will allow them to assist when trees are down due to storms. It would provide removal of trees from roads/ROW at no cost to the city. This is a separate agreement not related to ILA road projects. This is a way for Precinct 2 to help towns/cities in their district.

ADJOURN –Don Agold made a motion to adjourn at 7:54 p.m. Tim Johnson made a second.

Attest: Pamela Foster, Town Secretary

ENCHANTED OAKS, TEXAS
REGULAR TOWN COUNCIL MEETING
MINUTES

January 11, 2022

Mayor Natalie Onate called the meeting to order at 7:00 p.m.

Secretary Pam Foster called roll. Council members in attendance: Judy Purdy, Jerry Cryer, Natalie Onate, Don Agold, Bryan Piper, and Shelia Hermes.

CONSENT AGENDA

- A. Minutes – November 9, 2021, Regular Council Meeting
- B. Financial Reports for November and December 2021
- C. Racial Profiling Report

Don Agold made a motion to approve. Shelia Hermes made a second. No further discussion. All in favor. **Motion Passed.**

REPORTS – COUNCIL MEMBERS

Connie Peña – Chief of Police – 5 calls for service, reserve officers provided coverage over new years weekend, will attend grant workshop, 4 code compliance warnings issued.

Mayor – Mowing – Contract to be finalized with contractor and maintenance equipment inventory & assessment completed.

Jeff Onate, Board of Adjustments/Building Permits – 13 open Permits

Jolynne Harvey – Ladies Club – Linda Stein gave report: MAGS update, library updated and requesting donation of copyright 2000 or newer.

Jerry Cryer, Mayor Pro-Tem - Parks/Boat Ramps –Boat Ramps – WBR: new fence complete, new locks and keys will be in place January 2022. TRWD annual inspection in January. Playground: two new swings to be replaced, spring mulch to be added, and new stain. Soccer field: good condition, utilized by individual and teams.

Shelia Hermes- Waste Management Station (WMS) Issues or Concerns – No major issues during the holiday season, one gate repair completed, and light is out at entrance gate.

Judy Purdy - Maintenance of Building, Grounds – 1. Pest control maintenance scheduled for Town Hall and Police Station. 2. Bids received for new flooring at Town Hall. Ladies Club will be contributing \$3000 towards the total cost. 3. Electrical wires worn on side of Town Hall to be repaired.

Bryan Piper – Roads & Drainage – 1. Expect potholes to appear due to rain & freezing temperatures. Report potholes to Bryan who can do repairs as needed until more comprehensive work is completed 2. Scott Tuley will schedule a time to evaluate needs of the town. 3. Has a prospect for flex base material for future WMS/BR expansion project.

Don Agold – Pool: Fill valve leak repaired. Trailer Parking: Lot is full.

REPORTS – ADMINISTRATION

Judy King-Treasurer Activities– suggested council consider reevaluating designated funds.

Pam Foster – City Secretary – Activities, Coordination – FY21 audit in progress.

Mayor Reports of Contacts for prior month – 1. Established credit card account processing limited to boat ramp key purchases only. 2. Street sign has been repaired. 3. Received comments from citizens on proposed RV park at corner of Hwy 198 near turn off to Enchanted Oaks. Mayor noted this is in Payne Springs.

ACTION ITEMS AND PUBLIC HEARINGS: Items under this section are matters to be formally considered and decided by the Town Council. Discussions and deliberations are limited to the posted matter -

A. Consider accepting the resignation of Jerry Cryer to be effective January 11, 2022 and appointing a person to fill the vacancy so created for the unexpired term – Don Agold made a motion to accept Jerry Cryer’s resignation. Bryan Piper made a second. No further discussion. All in favor; **Motion Passed.** Mayor thanked Jerry Cryer for his years of service on the council. Mayor introduced the two candidates to be considered for the vacant seat on the council for the unexpired term. Robert Miller and Tim Johnson addressed the council. Mayor asked council for a vote by written ballot. Secretary read aloud results: Tim Johnson received 3 votes. Robert Miller received 2 votes. Majority going to Tim Johnson. Attorney Brad Neighbor gave the Oath of office to Mr. Johnson.

B. Nominate and Elect Mayor Pro-Tem- Shelia Hermes made a motion to nominate and elect Judy Purdy as Mayor Pro-Tem. Don Agold made a second. No further discussion. All in favor; **Motion Passed.**

C. Set Mowing fees for vacant lots – Mayor asked council to consider new fees for annual mowing on vacant lots. Current fee is \$75.00 to cover the one-time mowing requirement in the month of May or June to handle spring growth. She proposes increasing fee to \$100.00 or \$125.00. It was noted that the new Groundskeeper contract will include tree trimming and brush burning on these lots. Discussion followed on how best to assess the fees, and town attorney added that a maximum height limit could be considered as well as an increase in administration fees. Don Agold made a motion to table this for consideration at next meeting. Bryan Piper made a second. No further discussion. All in favor; **Motion Passed.**

D. Set fees for new and lost Waste Management Site card keys – Mayor suggested council consider setting new fees for WMS keys. Current fee structure is maximum 2 cards per household, first card free, second \$10.00, replacement \$25.00. Fees have not been raised in years and residents do not pay a monthly trash fee for service. Question was raised if fee changes should be made now or postpone until the relocation of the site in the future. After much discussion, several were agreeable to a \$50.00 flat rate for all WMS cards, including replacement cards. Shelia Hermes made a motion to set a flat rate fee of \$50.00 for all WMS card key purchases. Don Agold made a second. No further discussion. All in favor; **Motion Passed.**

E. Convert swimming pool to saltwater system – Don Agold requested council to consider modifications to the pool by converting to a saltwater system due to shortage of chlorine supplies, and the increased efficiency of upgrading the equipment with this new system which will reduce operating costs in the future. Cost would be \$6,407.04. Don Agold made a motion to approve the conversion as noted. Shelia Hermes made a second. No further discussion. All in favor; **Motion Passed.**

F. Street Sign improvements (old business) – Mayor asked council if any new information was available. Discussion followed regarding options to replace as needed or all at once. Don Agold made a motion to take this item off the agenda and just replace poles on an as needed bases. Bryan Piper made a second. No further discussion. All in favor; **Motion Passed.**

G. Modify FY2022 Town Budget – Mayor reviewed the proposed revised budget & explained that adjustments/motion could be made at a line-item level. Line items were reviewed. One item not previously discussed at council is a \$400 monthly increase for Chief Pena. This covers the additional hours that were added to the Chief’s contract & will be covered by amount previously approved for town handyman position that will not be filled. Mayor responded to citizen query about this year’s deficit & explained that the town budget swings from year to year, mainly dependent on the amount of road work done. Treasurer noted town typically has residual funds and does not plan to continue to run a deficit in the long term. Budget changes are all noted in red. Don Agold made a motion to approve the changes as noted in the FY2022 budget amendment. Bryan Piper made a second. No further discussion. All in favor; **Motion Passed.**

H. Discuss allowing alcohol consumption at the Town Hall facility – Judy Purdy asked council to consider allowing alcohol at the Town Hall at community functions. She would like to see the building be used as a community-based facility with access to functions open to residents for other uses. She noted ordinances are in place that need to be revised. Mayor responded that ordinances can be revised and working with the city attorney would be the next step should council want to consider opening up the Town Hall for other purposes/uses. She added challenges exist with administration and oversight as alcohol on premises could prove to create issues. Jerry Cryer gave a brief history of how the building has been used in years past with the purpose to promote community gatherings. Town attorney noted ordinance review would be in place, and a need to create a license use agreement and control oversight. An informal poll was taken of the audience and council members. Members of the council agreed they should conder more options. No further discussion.

Comments by Citizens & Guests – Question on how town can contact people about events. Secretary responded through citizen email directory, the marquee and sometimes it is announced on the website.

ADJOURN –Tim Johnson made a motion to adjourn at 8:59 p.m. Don Agold made a second.

Attest: Pamela Foster, Town Secretary

ENCHANTED OAKS, TEXAS
REGULAR TOWN COUNCIL MEETING
MINUTES

November 9, 2021

Mayor Natalie Onate called the meeting to order at 7:00 p.m.

Secretary Pam Foster called roll. Council members in attendance: Judy Purdy, Jerry Cryer, Natalie Onate, Don Agold, Bryan Piper, and Shelia Hermes.

CONSENT AGENDA

A. Minutes – October 12, 2021, Regular Council Meeting

B. Financial Report for September 2021

C. Financial Report for October 2021

D. Asset Inventory Report FY2021

Judy Purdy noted a correction in Minutes: Linda Stein gave Ladies Club report.

Jerry Cryer made a motion to approve. Don Agold made a second. No further discussion.

All in favor. **Motion Passed.**

REPORTS – COUNCIL MEMBERS

Connie Peña – Chief of Police – (report attached) 8 calls for service, hired one Reserve Officer, three more pending, attended monthly meetings, corresponded with residents seeking volunteers to assist police department with various projects. (Applicants will be vetted).

Mayor – Mowing – No Report

Jeff Onate, Board of Adjustments/Building Permits – 4 Permits issued: 2 -New construction, 1- Fence, 1-driveway

Jolynne Harvey – Ladies Club – Community wide annual garage sale raised \$1,650.50. December 6th city wide tree lighting event. Two hundred stockings donated to MAGS for kids this Christmas.

Jerry Cryer, Mayor Pro-Tem - Parks/Boat Ramps –Boat Ramps – WBR: Gate repair pending. Picnic area expanded. Ladies Club donated two new picnic tables. Propose to remove existing fence and replace with ten steel pipe posts. Two bids received. (\$6,500 and \$1,800). Will be asking council in the future for additional funds for this project.

Shelia Hermes- Waste Management Station (WMS) Issues or Concerns – Ongoing issue with the malfunctioning of Exit gate. Waiting for repair.

Judy Purdy - Maintenance of Building, Grounds – Communicating with the Ladies Club for cost sharing on replacing floor at the town hall.

Bryan Piper – Roads & Drainage – (report attached) Recommends postponing chip seal repair work until spring. Communicating with the county on agreement for scheduling of road work. Reviewed several drainage issues/concerns. Will be assessing pothole areas around town.

Don Agold – Pool: received bids to repair leak. Trailer Parking: Lot is full. Currently 5 names on waiting list.

REPORTS – ADMINISTRATION

Judy King-Treasurer Activities– In October covid funds expended.

Pam Foster – City Secretary – Activities, Coordination – FY21 Audit to begin soon.

Mayor Reports of Contacts for prior month – Insurance coverages updated. New boat ramp keys to be implemented soon.

ACTION ITEMS AND PUBLIC HEARINGS: Items under this section are matters to be formally considered and decided by the Town Council. Discussions and deliberations are limited to the posted matter -

A. Groundskeeper replacement – Mayor proposed the town enter into a contract labor agreement with a lawn service for the replacement of the groundskeeper position. She introduced Tray Irwin (Irwin Lawn & Landscaping) to the council. Tray noted he has previewed the list of duties and provided a brief overview of how he would meet the needs of the town such as a set schedule to maintain mowing needs. He added that he is open to addressing concerns as they arise on an intermittent basis. The town equipment will be retained and used in addition to using some of his company equipment. The mayor and the city attorney are working on a contract agreement for this position. Mayor asked council for a motion to move forward with Irwin Lawn & Landscaping as the contractor. Judy Purdy made a motion to accept Tray Irwin with Irwin Lawn Landscaping for this position. Bryan Piper made a second. No further discussion. All in favor; **Motion Passed.**

B. Street sign improvement – Mayor received one bid of \$6,844.56 to replace/reset approximately 44 poles, set 1 new stop sign, and replace/hang approximately 11 new street signs. A citizen suggested the council should evaluate the condition of poles to see if they are rusted at the bottom/base to determine if replacing a pole(s) should be the option before investing in labor to repainting an old pole(s). After discussion, Don Agold motioned to table till next meeting. Judy Purdy made a second. No further discussion. All in favor; **Motion Passed.**

C. New Year's Fireworks: setting dates and times for use – After discussing various options, Shelia Hermes made a motion to set as follows: December 31st Friday (Noon) 12:00 p.m. – 1:00 a.m. and January 1st Saturday 12:00 p.m. (Noon) – 1:00 a.m. Bryan Piper made a second. No further discussion. All in favor; **Motion Passed.**

Comments by Citizens & Guests – A question was asked what the city plans to do with the empty lots that currently occupy the WMS once it has been relocated. Mayor noted the city has not decided yet.

Police Chief noted that the proper process for complaints on code compliance is to submit in writing to Town Hall and it will be reviewed and evaluated.

ADJOURN –Don Agold made a motion to adjourn at 7:50 p.m. Jerry Cryer made a second.

Attest: Pamela Foster, Town Secretary

ENCHANTED OAKS, TEXAS
REGULAR TOWN COUNCIL MEETING
MINUTES

October 12, 2021

Mayor Natalie Onate called the meeting to order at 7:00 p.m.

Secretary Pam Foster called roll. Council members in attendance: Jerry Cryer, Natalie Onate, Don Agold, Bryan Piper absent, and Shelia Hermes.

CONSENT AGENDA

A. Minutes – September 14, 2021, Regular Council Meeting

B. Financial Report for September 2021 – Not available until the November meeting.

C. Enchanted Isle 2022 Contract for facility use

Don Agold made a motion to table approval of financial report and approve other items as presented. Jerry Cryer made a second. No further discussion. All in favor. **Motion Passed.**

REPORTS – COUNCIL MEMBERS

Connie Peña – Chief of Police – (report attached) 6 calls for service, attended training conference, guest speaker at various events, attended monthly chief's meeting, and posted Reserve officer positions on TML job board.

Allen Brier – Mowing – (report submitted to council) – (report attached) Transitioning into winter projects (trimming low limbs around town). John Deere mower in repair shop.

Jolynne Harvey – Ladies Club- Linda Stein presented report: Garage sale Saturday October 16th and Chili cook off at Town Hall on October 23, 2021. Purchased/donated two new picnic tables at west boat ramp.

Jeff Onate, Board of Adjustments/Building Permits – 1 fence permit issued. Four active new builds and anticipating four more new builds in near future.

Jerry Cryer, Mayor Pro-Tem - Parks/Boat Ramps –Boat Ramps – WBR: Gate remains locked open till repairs are completed. Propose removal of fence and replace with 4-inch pipe every 10 feet down Lake Dr side. Receiving estimates on cost. Future agenda action item will be to request replace the fence at the WBR. Annual sealing of docks to be scheduled. EBR: issue with people leaving lock off and not replacing the chain and lock system. Soccer field continues to be in consistent use.

Shelia Hermes- Waste Management Station (WMS) Issues or Concerns – Landscaping updates at the WMS complete.

OPEN - Maintenance of Building, Grounds – Mayor reported Sam McVay has submitted his letter of resignation to the Town Hall effective September 30, 2021.

Bryan Piper – Roads & Drainage – (report attached) Chip sealing process to begin in coming weeks. Evaluating drainage issues and any pothole areas around town. In communication with the county for future partnership on road work/cost share options.

Don Agold – Pool: winter maintenance phase. Trailer Parking: updating inventory system

REPORTS – ADMINISTRATION

Judy King-Treasurer Activities– 1. FY2021 closed September 30, 2021. Reflects a net income

increase of \$98,000 over budget due to higher revenue of \$68,000 and lower expenses of \$30,000. In addition, higher revenue on property taxes and \$25,000 increase in building/Road Use permit fees. Recovered paving expense cost-share from Indian Harbor, \$8,500 savings from canceling election, and council members remained under their budget.

Pam Foster – City Secretary – Activities, Coordination – FY21 Audit to begin soon.

Mayor Reports of Contacts for prior month – Thanked staff and volunteers for their work. Boat ramp re-key process to begin soon and implemented in January 2022.

ACTION ITEMS AND PUBLIC HEARINGS: Items under this section are matters to be formally considered and decided by the Town Council. Discussions and deliberations are limited to the posted matter -

A. Appoint Judy Purdy to fill the vacated seat by Sam McVay for the remaining Term – Council has received the resume/bio on Judy Purdy. Mayor asked for a motion for appointment. Don Agold made a motion to appoint Judy Purdy to fill vacated seat for remaining term. Jerry Cryer made a second. All in favor. **Motion Passed.** Secretary gave the Oath of Office to Judy Purdy.

B. Replat Request: Blk B, Lot168-R Enchanted Dr.- Purpose of request is to allow for the development of a single-family new construction home. Lot size meets the minimum requirements of a 5000 SF lot size. Jerry Cryer made a motion to approve request as presented. Shelia Hermes made a second. All in favor. **Motion Passed.** Per replat process requirements, 4 certified survey copies to be submitted to Town Hall.

C. Approval of Premium Pay for Essential Workers – ARPA-American Rescue Plan has provided \$84,495.02 to the town in two installments. The town has received the first \$42,000. Due to size of town, applicable funds are limited. One option is to recognize the essential workers (staff). Mayor recommends a one-time lump sum payment of \$10.00 hour normally worked in one year (formula attached). Judy Purdy asked if council could approve the maximum per hour of \$13.00. Mayor confirmed yes. Shelia Hermes asked what the options are for the approximate \$11,000 balance remaining of this first allotment. Mayor noted it could be used for cleaning and sanitizing and other small uses or another lump sum payment to workers. The additional \$42,000 to be received at a future date falls under the “loss of revenue” category and those funds could support capital projects. Jerry Cryer made a motion for approval of \$10.00 hour with the right to increase it in the future. Don Agold made a second. All in favor. **Motion Passed.**

D. Waste Management Site Relocation – Mayor expressed she does not expect council to take a vote on this. Reviewed the results from the recent survey and noted: 62 yes, 14 no, 14 maybe- need to know more. Comments were varied with some concerns about entry/exit from Enchanted Dr main road, visual aesthetics being next to ball fields, and the overall cost. Discussion of ability to accommodate all dumpsters and the square footage of the site area. Suggestions on compactors (pros/cons).

Comments by Citizens & Guests – One resident asked council for process of filing a complaint. Mayor responded by informing him to contact Town Hall or Code Enforcement.

One resident shared her thoughts on the WMS relocation expressing her view on the use of grant funds vs city taxes to pay for project.

ADJOURN –Shelia Hermes made a motion to adjourn at 7:45 p.m. Don Agold made a second.

Attest: Pamela Foster, Town Secretary