ENCHANTED OAKS, TEXAS
REGULAR TOWN COUNCIL MEETING
MINUTES

October 13, 2026

Mayor Judy King called the meeting to order at 6:58 p.m.

PROCLAMATIONS, RECOGNITIONS, AND ANNOUNCEMENTS – None.

Melissa Kreindel called roll. Council members in attendance: Kim Cochran, Tim Johnson, Judy King, Don Agold, Pamela Foster, and Shelia Hermes. A quorum was present.

CONSENT AGENDA

A. **Minutes from September 8, 2026, Regular Council Meeting**
B. **Financial Reports for September 2026**
C. **Enchanted Oaks Police Department Standard Operating Procedures and Policy Manual**

Don Agold made a motion to approve the consent agenda items as presented. Kim Cochran seconded. All in favor, 6-0. **Motion passed.**

REPORTS – COMMITTEES AND STAFF

Raymond Wennerstrom – Chief of Police: Calls and/or Investigations: Chief Wennerstrom was absent. Melissa read his monthly report: 9 calls for service, 4 were from the Sheriff's Office after hours. He issued 1 written warning and 2 violations. The 5 reserve officers worked 80 hours in September.

Teri Erickson – Ladies Club: Teri was absent, but Kim gave the report on Teri's behalf. The Ladies Club garage sale is this Saturday with about 20 homes participating. Other events coming up include Trunk or Treat later in October and the community potluck in November.

REPORTS – COUNCIL MEMBERS

Kim Cochran - Maintenance of Building, Grounds: Kim reported about repairing a bay door at the police department and getting a new sound system for Town Hall by the November meeting. She said town hall was rented once this month and reminded everyone that all residents could rent town hall for an event.

Tim Johnson – Parks / Boat Ramps: Tim reported the boat ramps are still closed, and there will be no updates to the playground or soccer field because they are in his jurisdiction.

Don Agold – Pool/Emergency Mgt./Trailer Parking – Pool: Don reported he is still working on clearing the trailer parking wait list. The pool cover was installed on October 5th with the help of volunteers. The pool service will continue twice per week during the off season. One of the pool techs observed tampering at the pool, and it has been addressed. He also discussed a citizen comment from the last meeting about needing to submit a TPIA request because the mayor would not answer questions related to the pool. Don said that comment was wrong, the mayor forwarded the questions to Don, and he answered those questions for the citizen.

Pamela Foster – Roads & Drainage: Pam reported that phase 2 of the culvert replacement is in process, and phase 3 will happen later this fall.

Shelia Hermes - WMS: Shelia reported they are working on getting a switch plate for the WMS walk-through gate to prevent people from manually opening the gate.

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REPORTS – ADMINISTRATION

Melissa Kreindel, City Administrator/Secretary: Melissa reported that 1 permit was issued in September for a back patio. Melissa reported the town has invoiced residents for 11.5 hours of labor related to TPIA requests, but that number is probably half of the total time spent on requests. She also reported on working with the Chief to install a new reserve officer, contacting Oncor to repair two streetlights, ordering a new stop sign flasher, and updating the secretary handbook to prepare for the transition. She reminded residents that early voting starts on Monday, October 19, and locations are posted online and the bulletin board. Since this is her last council meeting, Melissa also thanked the town and council for welcoming her and providing a great experience.

Judy King – Mayor: On behalf of the council, the mayor wished the Secretary best wishes on her upcoming move. She thanked Melissa for her hard work and dedication and noted how she would be missed. Reported on the September 30, 2026 year-end financial results. With savings across the board, the results reflect approximately $100,000 savings over budget, which will allow more funds to be reserved for infrastructure needs, particularly roads and drainage. Public Information Requests have been burdensome and if necessary, there may be a need to consider using laws that apply to vexatious requestors. Reminder that a permit is required by contractors using the boat ramps. The fiber optic installation project is estimated to be completed in October with service offered in November.

INFORMATIVE/ACTION ITEMS AND PUBLIC HEARINGS: Items under this section are matters to be formally considered and decided by the Town Council. Discussions and deliberations are limited to the posted matter.

A. **Discuss, consider, and/or take action on a resolution covering the transition, hiring, and training of the open secretary/administrator position** *(Pamela Foster/Judy King)*

Pamela Foster discussed the proposed resolution, the need for having an established process, and noted that this applies to all staff positions. A modification was suggested to clarify the recruiting process for when the Secretary staff position is vacant. Mayor will request assistance as needed. Don Agold made a motion to approve the resolution with the added notation…in the absence of a Secretary the Mayor will enlist help as needed. Pamela Foster seconded. Council discussed and considered options for the Secretary/Administrator staff position. Mayor Judy King noted the three options for consideration: 1. Secretary 2. Secretary/Administrator 3. Secretary and a Administrator. Don Agold likes the idea of having an administrator with experience and who knows the law. Pamela Foster proposed a one staff 30-hour Secretary position in addition to being the court clerk. This model prioritizes class B general law administrative required duties, reduces payroll expense on two staff employees, and mitigates overlap and authority that occurs with a dual approach. Mayor Judy King noted the Administrator was granted authority and duties that council had been providing in the past. Kim Cochran asked Melissa for her insight into these options. Melissa agreed that the one staff Secretary position option would work really well for this town with the extended hours as noted. The Mayor asked for a motion to follow the resolution process and approving the Secretary 30 hour week position. Kim Cochran made a motion to approve as noted. Shelia Hermes seconded. All in favor, 6-0. **Motion passed**.

B. **Discuss, consider, and/or take action on rescinding and replacing Ordinance 255 regarding the allocation of powers between the Mayor and Town Council** *(Pamela Foster/Judy King)* Mayor Judy King presented two ordinances that have been reviewed by attorney Doug Lowe. More information has been requested and the draft continues to be evaluated. Kim Cochran made a motion to table this item. Pamela Foster seconded. All in favor, 6-0 **Motion Passed.**

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C. **Discuss, consider, and/or take action on establishing an agenda setting policy** *(Judy King)*

Mayor Judy King referred council to the Policy, Section 2.b.2 Agenda setting noting this establishes a clear process for council and citizens. Suggestion was made to add the term…resident…in addition to owner. Citizens expressed comments about returning to the previous way and policy in place before. Pamela Foster confirmed there has never been a policy in place regarding agenda setting. Don Agold made a motion to approve as read with noted amended changes. Kim Cochran seconded. 5 – 1, Tim Johnson opposed.

Discuss, consider, and/or take action on establishing a public comment policy *(Judy King)*

Mayor Judy King read aloud Section 2.b.3 Public Comment section of the policy. Don Agold made a motion to approve as presented. Kim Cochran seconded. 5- 1, Tim Johnson opposed. **Motion Passed.**

D. Discuss, consider, and/or take action on expanding employee Mike Tarver's job responsibilities and compensation to reflect the addition of maintenance to current groundskeeper duties *(Judy King)*

Tim Johnson made a motion to approve the new employment agreement job description as presented. Pamela Foster seconded. 6-0. **Motion Passed.**

E. Discuss, consider, and/or take action on requiring all appointed city officials to swear an oath *(Don Agold)*

Don Agold read aloud the duties of the descriptions the Boad of Adjustments officials and how they are required to take the Oath of office. Mayor confirmed that TML does reflect this requirement for city officials and that this is the intended approach of all the officials for the town.

PUBLIC COMMENT:

Resident Dave Turley shared he was running for city council. Resident Dave Hoffman spoke about recovering road use fees and the Mayor responded on the facts of the process of how the city recovers these fees. Resident Michelle North showed a video/audio clip of a conversation she engaged in at her property with the candidate Dave Turley, regarding statements made about issues related to a construction permit at 190 Enchanted Dr. Resident Tammy Hosch explained their situation regarding 190 Enchanted Dr Permit status. Ed Bromley referred to the scope of this construction permit project. Resident Jerry Leighton acknowledged his appreciation for Steve Foster's recent assistance.

FUTURE AGENDA ITEMS: No future agenda items were proposed.

ADJOURN – Tim Johnson made a motion to adjourn. Don Agold seconded. All in favor, 6-0. **Motion passed.**

DISMISSED – 9:09 p.m.

Attest: Melissa Kreindel, City Secretary
Pamela Foster, City Councilmember

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