

ENCHANTED OAKS, TEXAS
REGULAR TOWN COUNCIL MEETING
MINUTES

December 10, 2024

Mayor Natalie Onate called the meeting to order at 7:04 p.m.

PROCLAMATIONS, RECOGNITIONS, AND ANNOUNCEMENTS – none

Kimberly Bramhall called roll. Council members in attendance: Kim Cochran, Tim Johnson, Natalie Onate, Don Agold, Bill Grissom, and Shelia Hermes. A quorum was present.

CONSENT AGENDA

- A. Minutes from November 12, 2024, Regular Council Meeting
- B. Financial Reports for November 2024
- C. Mayor Pro-Tem, City, and Committee appointment FY2025

Tim Johnson made a motion to approve as presented. Don Agold made a second. No further discussion. All in favor. **Motion Passed.**

REPORTS – COUNCIL MEMBERS

Anthony Katsoulas – Chief Police Officer – Chief submitted a report to council. Calls for service: 9. Callouts from home: 7. Two house alarms, a suspicious vehicle, a minor child bitten by feral cat, someone left a bag of dog scat on porch of EO resident.

Jacqueline Huff – Ladies Club – Presented by Kim Cochran. Stockings have been delivered to MAGS for Christmas. Saturday, December 14th there is Christmas Party at Town Hall.

Kim Cochran - Maintenance of Building, Grounds – Discussed a fundraiser for a generator for town hall. Discussed Crimewatch. Discussed Rodents in the attic.

Tim Johnson – Parks / Boat Ramps – Minor repairs were done on the south boat ramp.

Don Agold – Pool/Emergency Mgt./Trailer Parking – Pool:

Trailer parking quadrant resurfacing completed.

Bill Grissom – Roads & Drainage – Nothing new to report.

Shelia Hermes – An additional dumpster will be added for the holiday season. Meetings are taking place regarding the new card system.

REPORTS – ADMINISTRATION

Damian Decell - Treasurer Activities. Absent/No report

Kimberly Bramhall – Activities, Coordination – No report

Regina Kiser – City Administrator – Provided an update on the issuance of trailer parking spots. Next year will be the third paving quadrant project. Meetings have taken place

regarding WMS site and with staff members regarding their roles and responsibilities.

Mayor Reports of Contacts for prior month – Training with new administrator and new city secretary. Met with Enchanted Isles to discuss new contract.

ACTION ITEMS AND PUBLIC HEARINGS: Items under this section are matters to be formally considered and decided by the Town Council. Discussions and deliberations are limited to the posted matter –

A. New Prosperity Bank Accounts for Generator Fund and Project Fund. Signatories: Mayor, Mayor Pro-tem, Treasurer and Kim Cochran, Councilwoman.

Motion made by Kim Cochran to authorize the Mayor, Mayor Pro-Tem, Treasurer, and herself as authorized signatories on two separate Prosperity Bank accounts for the generator and future project funds. Second made by Don Agold. All in favor. **Motion passed.**

B. Discussion on the penalties for Code Violations (citizen requested topic)

Resident Cooley brought concerns to the council regarding the penalty verbiage of fence ordinance. **No motion required.**

PUBLIC COMMENT- None

ADJOURN – Don Agold made a motion to adjourn. Shelia Hermes made a second. All in favor. **Motion passed.**

DISMISSED - 7:49 p.m.

Attest: Natalie Onate, Mayor

Kimberly Bramhall – City Secretary

Date

ENCHANTED OAKS, TEXAS
REGULAR TOWN COUNCIL MEETING
MINUTES

November 12, 2024

Mayor Natalie Onate called the meeting to order at 7:00 p.m.

PROCLAMATIONS, RECOGNITIONS, AND ANNOUNCEMENTS – none

Mayor Onate called roll. Council members in attendance: Kim Cochran, Tim Johnson, Natalie Onate, Don Agold, Bill Grissom, and Shelia Hermes. A quorum was present.

CONSENT AGENDA

- A. Minutes from October 8, 2024, Regular Council Meeting
- B. Financial Reports for October 2024
- C. City Records Retention Schedule & Disposal
- D. Tik Tok Policy *new state mandate

Kim Cochran made a motion to approve as presented. Don Agold made a second. No further discussion. All in favor. **Motion Passed.**

REPORTS – COUNCIL MEMBERS

Lamont Hughes – Reserve Police Officer – Officer Hughes submitted a report to council. Calls for service: 3. Callouts from home: 2. Investigation discovered the identity of male subject who committed theft from home in Enchanted Oaks. Case open re statements, warrant of arrest to follow.

Regina Kiser – City Administrator – Spent first week training with mayor, interviewed and hired a city secretary. Also reported that the resurfacing of an area of the trailer parking lot was completed.

Jacqueline Huff – Ladies Club – Presented by Kim Cochran. Friendsgiving on Thursday, November 14th.

Kim Cochran - Maintenance of Building, Grounds – Discussed a fundraiser for a generator for town hall. Discussed Crimewatch.

Tim Johnson – Parks / Boat Ramps – Walked the dock areas & some repairs needed.

Don Agold – Pool/Emergency Mgt./Trailer Parking – Pool:

Trailer parking quadrant resurfacing completed.

Bill Grissom – Roads & Drainage – Crack sealing roads before bad weather begins.

Shelia Hermes – Usual issues with Waste Management Site. Noticed unlawful dumping of car batteries.

REPORTS – ADMINISTRATION

Damian Decell - Treasurer Activities. No report

(open) – City Secretary – Activities, Coordination – No report

Mayor Reports of Contacts for prior month –Business as usual. Working with new administrator and hired a new city secretary.

ACTION ITEMS AND PUBLIC HEARINGS: Items under this section are matters to be formally considered and decided by the Town Council. Discussions and deliberations are limited to the posted matter –

A. Consider voting for Henderson County Appraisal District Board of Directors-

No action taken

B. Consider appointment of Kimberly Bramhall as City Secretary. Motion made by Kim Cochran to approve the appointment, Second made by Don Agold. All in favor. **Motion passed.**

C. Set dates & times for New Year's Eve Fireworks use

*Last Year approved times: December 31st, from noon – 1:00 a.m.

And January 1, from noon – 1:00 a.m.

Motion made by Dan Agold to approve the times as presented. Second made by Tim Johnson. All in favor. **Motion passed.**

D. Consider new Fence Ordinance. Citizens voiced their concerns about fence heights and following the ordinances. Brad Neighbors amended Sec. 2 of the ordinance removing the 12 month time limit on surveys and Sec.9 (C) If a non-conforming fence is destroyed or damaged to the extent of more than 50% of the linear feet of the fence as a whole, the replacement fence must conform to the requirements of this Ordinance.

Motion was made by Kim Cockran in accept fence ordinance as amended. Don Agold made a second. Tim Johnson abstained. All in favor. **Motion passed.**

PUBLIC COMMENT- none

ADJOURN – Don Agold made a motion to adjourn. Kim Cochran made a second. All in favor. 8:09 p.m.

Attest: Natalie Onate, Mayor

ENCHANTED OAKS, TEXAS
REGULAR TOWN COUNCIL MEETING
MINUTES

October 8, 2024

Mayor Natalie Onate called the meeting to order at 7:01 p.m.

PROCLAMATIONS, RECOGNITIONS, AND ANNOUNCEMENTS – none

Mayor Onate called roll. Council members in attendance: Kim Cochran, Tim Johnson, Natalie Onate, Don Agold, Bill Grissom, and Shelia Hermes. A quorum was present.

CONSENT AGENDA

- A. Minutes from September 10, 2024, Regular Council Meeting
- B. Financial Reports for September 2024
- C. Employee Employment Agreements for FY 2025

Kim Cochran made a motion to approve as presented. Don Agold made a second. No further discussion. All in favor. **Motion Passed.**

Mayor moved FY023 Audit to first item for consideration.

Auditor Mike Ward delivered Audit Report, which showed no deficiencies. Fund balances increased over previous year, All accounts were made available during the audit and all accounts reconciled. Tim Johnson made a motion to approve as presented. Shelia Hermes made a second. No further discussion. All in favor

REPORTS – COUNCIL MEMBERS

Anthony Katsoulas – Chief of Police – Chief Katsoulas submitted a report to council. Calls for service: 7. Callouts from home 1. Interagency assists: 1. Chief noted more traffic enforcement with new Radar/Lidar gun. Citizen noted that previously reported stolen vehicle was confiscated, with damage, at a location in East Texas. Citizen noted that equipment previously stolen from home was returned.

Mowing Report – Brad Neighbor – No written report. Mowing as usual. Worked with Steve and several volunteers to install a new radar sign with breakaway pole for safety.

Steve Foster – Maintenance – Provided written report. Projects included a new radar sign and resurfacing an area of the trailer parking lot.

Jeff Onate, Board of Adjustments/Building Permits – Mayor reported one new build permit.

Jacqueline Huff – Ladies Club – Presented by Kim Cochran. Garage sale Oct 19 & Trunk or Treat on October 31st (dusk)

Kim Cochran - Maintenance of Building, Grounds – Reported on National Night Out / Crime Watch. Looking for volunteers to assist/patrol with Crime Watch.

Tim Johnson – Parks / Boat Ramps – Walked the dock areas & all looked well.

Don Agold – Pool/Emergency Mgt./Trailer Parking – Pool:

Don thanked the volunteers who helped close the pool by covering & putting away equipment.

Trailer Parking - Resurfacing underway.

Bill Grissom – Roads & Drainage – nothing to report.

Shelia Hermes – Usual issues with Waste Management Site. Fall Color added to flower beds in town.

REPORTS – ADMINISTRATION

Damian Decell - Treasurer Activities. Mayor reported Year End Financials were completed and next FY budget was loaded.

(open) – City Secretary – Activities, Coordination – No report

Mayor Reports of Contacts for prior month –Posted Job Openings & reviewed resumes. Filling in as Secretary; Bought new PC for Mayor’s office. Received inquiry about placing cell tower on city property – there are pros & cons to that & mayor is looking for a volunteer to research.

ACTION ITEMS AND PUBLIC HEARINGS: Items under this section are matters to be formally considered and decided by the Town Council. Discussions and deliberations are limited to the posted matter –

- A. **Consider approval of FY2023 Audit** (discussed above)
- B. **Discuss status & Upfit of new city vehicle.** Truck was purchased & will be used by Police and for City Works projects. Addition of lights, radio, etc has been budgeted & will be scheduled.
- C. **Discuss Fiber Optics Installations.** *Citizen spoke against allowing Fiber Optics install due to health concerns related to Electro Magnetic Frequencies. Council explained that the City does not have control over Fiber installs by companies who already have Rights. Prior Fiber discussions in council meetings were related to companies requesting new Rights to install & those options were not pursued.*

Comments by Citizens & Guests-

No additional comments

Council adjourned into closed executive session at 7:50 pursuant to Sec. 551.074, Tex. Gov’t Code to discuss appointment of City Administrator.

Council reconvened in open meeting at 8:21. Kim Cochran made a motion to appoint Regina Kiser as City Administrator. Don Agold made a second. No further discussion. All in favor. **Motion Passed.**

ADJOURN – Don Agold made a motion to adjourn. Tim Johnson made a second. All in favor. 8:22 p.m.

Attest: Natalie Onate, Mayor