“Attachment A”

COUNCIL MEMBER Agenda Item Request Form

Town of Enchanted Oaks, Texas

DATE SUBMITTED: _____

REQUESTED MEETING DATE: _____

DESCRIPTON: Requested Agenda item_____

_____

_____

SUBMITTED BY (Council Member)_____

IS THIS BASED ON A PROPERTY OWNER/RESIDENT REQUEST? _____(Y/N). If so, attach PROPERTY OWNER/RESIDENT AGENDA ITEM REQUEST FORM

BUDGET IMPACT (IF APPLICABLE):

Required Expenditure: Purchase: $_____ Maint / Service contracts: $_____per ___

Account to be Charged: _____ Available Budget: $_____

OTHER FINANCIAL CONSIDERATIONS: _____

EXHIBITS:_____

_____

OTHER NOTES: _____

_____

_____

_____

STATUS/DATE:_____

_____

ACCEPTED BY (Mayor or Secretary)_____